Dover Free Library Minutes

Tuesday, February 25th, 2020

**Present:** Kevin Stine, John Flores, Dianne Guminak, , Aurora Roberts, Chris Kelly

The trustee meeting was called to order at 1:10 p.m.

**Public Comments:**

**Approval of Prior Minutes:**

Chris motioned to approve the January meeting minutes and Kevin seconded the motion. .

**Old Business:**

**Financial Report:**

-Dianne motioned to approve the finances for the month of January. Chris seconded the motion.

**Director's Report:**

-The select board is having the library be a separate warned article this year at town meeting. They want the library to stand up and talk about what the money is spent on. John and the trustees will be at the town meeting to speak. John and Chris will be going to the pre-town meeting. The article will need to be corrected before it is voted on...Andy never changed the amount to include the extra money needed for the retirements accounts for Cynthia and Karen. The number reads as $236,198 and needs to be corrected to say $240,550.

-there was an issue with the water pressure in the building....the Town is investigating this.

-Karen and Cynthia's probation period has ended. They are doing a great job!

-Some of the programs for the Summer have been lined up...the book discussion series and 2 musical performances. John is working on lining up an author for the dessert social, a mushroom workshop, a bear workshop and a speaker on the Abenakis.

-Circulation is down for the month, but visitor walk-ins, internet and wi-fi use, acorn tv and program participation are all up.

-The Community Foundation investment grew $5,000 last month. But possibly went down this month? We will continue to keep the money invested and watch what happens. We are interested in possibly setting up a scholarship fund for education for the community. More discussion on this is needed.

**Children's Report:**

-The attendance for the Preschool Story Time is still at zero. The Toddler Time attendance is up.

-Cynthia has started a Friday after school program two times a month with crafting and science themes. These have had good attendance as well.

-the local Girl Scout troop had an event at the library that was also well attended.

-The Dover School programs are going well.

**New Business:**

-.The finalizing of the strategic plan for the library based on our strategy meeting and surveys from this past Fall will be done at the next meeting as Ed could not attend the meeting today.

-Chris mentioned the need for public transportation to the library. We would like to speak with the Moover about adding us to the route...possibly once a week? We are also interested in coordinating with the Gathering Place...and possibly having a program for them. These are part of our current strategic goals for the library.

-John said that he would speak with Andy at the town office about the recreational trail committee and about giving a presentation to the community at the library. We are also interested in hosting meetings at the library.

-We would like to meet with Steve Neratko before he leaves as his position as Dover Economic Development Director.

-Dianne is still interested in restarting our art gallery program in the Vermont Room. She has been doing some research on ideas and needs to speak with John about how the program has been run in the past. More discussion to follow at the next meeting.

**Agenda for next month:**

 **-Strategic planning**

**Next Meeting:**

-The next meeting will take place on Tuesday, March 17th at 1:00

**Meeting Adjourned**: 3:10 p.m.

Respectfully Submitted,

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Ed Brookman, Chairperson Dianne Guminak, Secretary

These minutes are unofficial. They have not been approved by the Trustees of the DFL. Corrected minutes will be available at the library after the next regularly scheduled meeting. Public notice of these minutes have been posted at the following locations:

Dover Town Clerk's bulletin board, the Dover School, West Dover Post Office, East Dover Post Office, Dover Free Library, DFL: doverfreelibrary1913.org.