**DOVER FREE LIBRARY TRUSTEES MEETING**

**Tuesday, January 3 p.m., 1:30 – 2:40 p.m.**

**Present:** John Flores, Dianne Fellows, Jodi Keeler, Ed Brookman, Susan Rand **Absent:** Aurora Roberts

**Public Comment:** none

**Prior Meeting Minutes:** accepted

**Financial Report:** accepted

**Previous Meeting Agenda Discussion Follow-up**

Little Free Library – Jodi put in more children’s books. Dianne will monitor for the next month.

Review Policies – Dover Free Library, Lending, Dog & Bylaws – Bylaws updated & accepted. Will be published on the website. Library policies & Lending policies to be reformatted & proofread for final printing.

Dog Policy – According to Staff Attorney, Kail Romanoff, VLC&T “there is no state law nor are there any Health Dept. regulations that bar pets from municipal offices”. Jodi will research whether or not we need liability insurance for library dog. Ed & Jodi will re-draft policy for review at next meeting.

Alphabetical Video List - in process

Café Tall Chairs & Tables – in process. Four chairs and 2 desk height tables will be ordered. Hoping to avoid trucking charges.

**Director’s Report**

2022 ARPA Grant – $528 for covid prevention equipment was not spent, was returned as required.

Adopt-a-Book Fundraiser – goal of $1500 has been met.

Whitingham, Pettee & Dover Libraries Collaboration – “Natural History Books & Treks” Program includes hikes Jan. 1 & 10 at Hogback Conservation Area. Followed by Book Discussions – “Silent Spring” Jan. 10, and “Of Wolves and Men”, Feb. 25 at Southern Vermont Natural History Museum @ their Mountainside Center, 117 Adams Cross Rd., Marlboro.

Book Club – continues, currently reading ”Little Women”& “The Splendid and The Vile” is next for Feb. 8 meeting.

General Observation – library was very busy for the month of December.

**Children’s Library Report**

One Storytime this past month. Santa’s visit went well.

**Current Agenda Discussion**

Financial Audit – John & Jodi will seek recommendations for an auditor.

Library Director Performance Review – John will look for a form to do the review.

Town Report Article – Final draft approved, photo of trustees taken. John will submit both.

Website Review - trustees & library staff will review for discussion of possible updating at next meeting.

**Next Meeting:** Tuesday, Feb. 14, 2023, 1:00 p.m.

Respectfully Submitted,

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Ed Brookman, Chairperson Susan Rand, Secretary

These minutes are unofficial and not yet approved by the Trustees of DFL. Corrected minutes will be available at the library after the next regularly scheduled meeting. Public notices of these minutes are posted at the following locations:

Dover Town Clerk Bulletin Board, Dover School, East and West Dover Post Offices, Dover Free Library, [www.doverfreelibrary1913.org](http://www.doverfreelibrary1913.org).