

Dover Free Library Board of Trustees Minutes

April 13, 2021

Unofficial Meeting – No Quorum

Present:

The trustee meeting was called to order at 1:00 p.m. Present were Ed Brookman, John Flores, Aurora Roberts and Sue Rand. Since Sue has not yet been appointed by the Selectboard, the meeting did not have a quorum and was thus unofficial. These minutes are for internal use only.

Approval of Prior Minutes:

Sue (unofficially) moved to approve the February minutes. The motion was seconded by Aurora.

Public Comments:

Aside from Sue, no member of the public was present.

Financial Report:

It was noted that line item 415, Budget Fund Transfer, was input incorrectly. John will correct this going forward. Sue had several questions regarding the budget as she was new to the process and sought clarification/explanation. The financial report was motioned to be approved by Ed and seconded by Sue (unofficially).

Old Business:

David Smith sealed the gap in the Children's Library room wall.

Director's Report:

Circulation – The numbers remain strong especially compared to March 2020 when Covid-19 restrictions were initiated.

New Sign – The new sign was installed. Subsequent to the installation, it was brought to the attention of the library that the town sign ordinance was violated in that a permit had not been obtained for the replacement. John filled out the appropriate application and attached a letter to the Selectboard prepared by Ed. The package was electronically submitted on April 12 along with a \$20 fee.

Poetry Read – A poetry read and pie eating event is scheduled for Saturday, April 17. It can only be held outdoors and will be canceled if inclement weather,

Gazebo – John obtained rough quotes from two manufacturers of gazebos. The Board discussed the design, site prep, and potential location. John will seek to obtain funds from either a state grant, a federal grant, or the town economic board.

Covid-19 – The Board discussed the potential easing of Covid-19 restrictions in concert with the CDC guidelines. Of particular concern was how to determine the vaccination status of

patrons. All agreed that it is too soon to make any kind of changes to current procedures and policies.

Grant – John discussed the potential use of a \$1,500 grant that the library secured. It is supposed to be earmarked for Covid-19 related projects. One suggestion was the installation of outdoor electric hookups so that various electronic devices could be powered and charged. Covid-19 restrictions have resulted in the need for patrons to use the library wifi outdoors.

Little Free Library – The Board is still in agreement that this is a good idea. The biggest hurdle is siting. A good possible location is the plaza where the West Dover Post Office is located. Ed promised to talk with Cynthia to get the girl scouts involved with the process.

Children's Report:

Activities in the Children's Library were split between in-person and take-home kits. Included were a gnome scavenger hunt, a collage project, take-and-make kits, and an egg decorating kit.

The Girl Scouts are once again meeting at the library.

New Business:

-Sue Rand has agreed to be our new trustee. We look forward to working with her!

Next Meeting/ Agenda Topics for Next Month:

The next meeting will be Tuesday, May 11th at 1:00.

Agenda topics to include the town meeting on May 18, Covid-19, the little free library, grants, and gazebo funding.

Meeting Adjourned:

The meeting was adjourned at 2:15 p.m.

Respectfully Submitted,

Ed Bookman, Chairperson

Dianne Guminak, Secretary

These minutes are unofficial and will not be posted.