

DOVER FREE LIBRARY

January 4, 2017

SPECIAL BOARD OF TRUSTEES MEETING

Meeting Called to Order: 5:10 PM

**Present: Jason Staloff, Hillary Twining, Meredith Anton, Pat LaRosa and John Flores
Linda Holland, Randy Terk, Bob Holland, and David Smith**

New Business: The Board of Trustees convened to discuss a suggestion made by the Select Board at the Select Board meeting on Tuesday, January 4th, for the Board of Trustees to consider returning to the taxpayers approximately \$26,000 in the Library's Capital Fund. Randy Terk spoke on behalf of the Select Board, noting that the Town creates the tax rate that funds the Library's budget, and that the library should not build its reserve on the backs of taxpayers. He suggested that the Library change its methodology for its budget by eliminating the surplus funds in the Capital Fund and instead rely on the Town or, temporarily, the Marie Waugh Fund, to fund any unforeseen operating costs that may arise. Randy also noted that the Select Board was considering an Article at Town Meeting to put this decision directly to the taxpayers.

Hillary said the Trustees would make a decision and let Randy know by the start of next week.

Executive Session: At 5:40, Hillary motioned to go into Executive Session to discuss personnel issues. Meredith seconded the motion. Motion passed. At 5:55 PM, Hillary motioned to come out of Executive Session. Meredith seconded the motion. Motion passed.

New Business: Hillary moved to take the current funds in the Capital Fund, minus the required amount for planned computer upgrades (approx. \$6,000), and offset the Library's appropriation by that amount. Meredith seconded the motion. All Trustees voted unanimously in favor. Motion passed.

John said he would revise and resubmit the budget, reflecting these changes.

The Trustees also agreed that the Marie Waugh Fund should not be viewed, or kept, as an emergency reserve fund, but should instead continue to be used for special projects to advance the mission of the library. Also, the Trustees discussed how to proceed with Randy's suggestion that any desired enhancements/upgrades to the foyer of the brick building be approved/disapproved and financed/not financed by the Town. The Trustees agreed to follow up on this discussion in subsequent meetings.

John said the Trustees would need to appoint an interim Trustee following Gene Laycock's resignation. This individual would need to run for the elected office at Town Meeting.

John said the Trustees would also need to fill the position held by Pat LaRosa, who is moving to South Carolina in March.

Next Meeting: Tuesday, January 31st at 5:00 PM

Meeting Adjourned: 7:10 PM

Respectfully Submitted,

Hillary Twining, Chairperson

Meredith Anton, Secretary

These minutes are unofficial. They have not been approved by the Trustees of the DFL. Corrected minutes will be available at the Library after the next regularly scheduled meeting. Public notice of these minutes have been posted at the following locations: Dover Town Clerk's Bulletin Board, The Dover School, West Dover Post Office, East Dover Post Office, Dover Free Library, DFL website: doverfreelibrary1913.org.

