

**DOVER FREE LIBRARY**

**March 28, 2016**

**BOARD OF TRUSTEES MEETING**

**Meeting Called to Order: 5:10 PM**

**Present: Hillary Twining, Gene Laycock, Pat DeRosa, Jason Staloff, Meredith Anton, and John Flores**

**New Business: Hillary motioned to name Board of Trustee positions as follows: Meredith to continue as Secretary, Hillary to continue as Chairperson, and Jason to replace Charles Wheeler as Vice Chairperson and Treasurer. Gene seconded the motion. Motion passed.**

**Approval of Prior Minutes: Hillary moved to accept the minutes from the meeting on February 22, 2016. Jason seconded the motion. Motion passed.**

**Financial Report: John reported that the Coffee Bar brought in \$136.00 for the month and spent \$69.46.**

**Hillary reminded everyone that she had talked with Ken Black before Town Meeting about the beautification plan for the Dover Town Common and how the library could be involved in that discussion. She said she would follow up with him to see if he could come to the next DFL Board of Trustees meeting.**

**Hillary motioned to accept the February Financial Report. Meredith seconded the motion. Motion passed.**

**Director's Report: John presented two quotes he has received for new carpeting throughout the library. He said another business, from Wilmington, was coming later in the week to give another quote. The trustees agreed to compare all three quotes at the next meeting and make a decision on which company to use. John said the library would have to close during the installation of the carpet, likely for 1-2 weeks. He said he is also in the process of obtaining quotes from moving companies.**

**John also presented quotes from John Thurber for 24 new bookshelves and for a new cabinet/desk counter in the staff room. John (Flores) said that Mr. Thurber was concerned about how to purchase materials while receiving the library's tax exemption. Jason said he would contact John and Randy to see how best to purchase materials, whether by the library or by John.**

Jason motioned to accept the quotes from John Thurber, pending a resolution on receiving tax exemption for the materials, i.e. whether Mr. Thurber would charge the materials to the library's account at W&W or procure his materials from another supply company using the library's tax exemption. Hillary seconded the motion. Motion passed.

John said the library has decided on a guest speaker for the Dessert Social in early August. The speaker will be Leah McGrath Goodman, author of *The Asylum: Inside the Rise and Ruin of the Global Oil Market*.

**Children's Report:** Tamara provided an "After Program Evaluation" of the February's Winter Fun Week Programs, which were attended by a total of 75 patrons. The program's included a Pizza Party, a Southern Vermont Natural History Museum Animal Tracking Program, a "Presidential Birthday" Storytime, "Tabletop Time," the 12<sup>th</sup> Lego Challenge, and a Movie Matinee.

Hillary moved to accept the Director's and Children's Reports. Pat seconded the motion. Motion passed.

**Old Business:** John reported on the functioning of the wireless printer: right now, the staff can scan but the public cannot. Jason said he would look into current glitches.

**Next Meeting:** Monday, April 25<sup>th</sup> at 5:00 PM.

**Meeting Adjourned:** 6:50 PM

Respectfully submitted,

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Hillary Twining, Chairperson

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Meredith Anton, Secretary

*These minutes are unofficial. They have not been approved by the Trustees of the DFL. Corrected minutes will be available at the Library after the next regularly scheduled meeting. Public notice of these minutes have been posted at the following locations: Dover Town Clerk's Bulletin Board, The Dover School, West Dover Post Office, East Dover Post Office, Dover Free Library, DFL website: doverfreelibrary1913.org.*

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**AGENDA**

**April 25, 2016**

**Present**

**Approval of Prior Meeting Minutes**

**Financial Report**

**Director's Report**

**Children's Report**

**New Business**

**Old Business**

**Next Meeting**

