

DOVER FREE LIBRARY

May 25, 2016

BOARD OF TRUSTEES MEETING

Meeting Called to Order: 5:15 PM

Present: Hillary Twining, Gene Laycock, Pat LaRosa, Jason Staloff, Meredith Anton and John Flores

Approval of Prior Minutes: Hillary moved to accept the minutes from the meeting on April 25th. Meredith seconded the motion. Motion passed.

Financial Report: John noted that the Salaries' line item will be over by approximately \$1,581.00 due to the extension of Tamara's hours, a decision made after calculating the 2015-2016 budget. Hillary moved to accept the financial report. Jason seconded. Motion passed.

Director's Report: John pointed out that if the library's expenses remain at \$11, 835.00, the balance for the end of the year should be approximately \$11,223.00. He said if there is not enough remaining in the budget, funds will be taken from the Capital Fund.

John updated the trustees on the carpet installation, almost completed. Movers were expected to put all the furniture back on May 26th.

John outlined the current status of the renovation expenses: \$3,915.50 for the carpet, applied to the Graves Fund and the Marie Waugh Fund, and \$7,279.50 for the wooden shelves, out of the Capital Fund. John said the next step was to order a new circulation desk and new shades. He said the current shades had been purchased and installed by Jane Flanagan. Hillary requested that John receive another bid. John said he would call Friends of the Sun.

John said that Dave Smith was currently painting the window sills and would begin on the steps after the carpet had been installed.

Hillary asked John about the status of the Dessert Social. John said he was in the process of considering new people.

Children's Report: Tamara noted in her report that 83 students had attended two programs from the Dover School. For Grades 1-3, fiction and non-fiction books using math were featured this month. For Grades 4-6, the topic of Censorship and Banned/Challenged books was presented and discussed.

Pat motioned to accept the April Director's and Children's reports. Meredith seconded the motion. Motion passed.

New Business: No new business.

Old Business: Gene asked if there was ever a final determination of the cause of the smoke in the library last month. John said he had not been notified on whether it was the furnace or the electric. Jason said the vendor who checked the furnace was paid by the town. John said he would follow up with the Town to see if there was more information as to the cause.

Pat said that the furnace had been overdue on its maintenance. Jason asked if there was a current, annual schedule of maintenance on the furnace, as well as for electric, air conditioning, water, etc. Hillary said she would follow up with Bob Holland to find out.

Next Meeting: Monday, June 20th at 5:00 PM

Meeting Adjourned: 6:45 PM

Respectfully submitted,

Hillary Twining, Chairperson

Meredith Anton, Secretary

These minutes are unofficial. They have not been approved by the Trustees of the DFL. Corrected minutes will be available at the Library after the next regularly scheduled meeting. Public notice of these minutes have been posted at the following locations: Dover Town Clerk's Bulletin Board, The Dover School, West Dover Post Office, East Dover Post Office, Dover Free Library, DFL website: doverfreelibrary1913.org.

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AGENDA

June 20th, 2016

Present

Approval of Prior Meeting Minutes

Financial Report

Director's Report

Children's Report

New Business

Old Business

Next Meeting: _____

