

Dover Free Library Minutes  
Tuesday, November 5th, 2019

**Present:** Kevin Stine, Ed Brookman, John Flores, Dianne Guminak, Chris Kelly, Aurora Roberts

The trustee meeting was called to order at 1:00 p.m.

**Public Comments:**

**Approval of Prior Minutes:**

Chris motioned to approve the October meeting minutes and Aurora seconded the motion. .

**Old Business:**

**Financial Report:**

-Dianne motioned to approve the finances and Chris seconded the motion.

**Director's Report:**

-It was noted that Tamara's last day at the Dover Free Library will be November 8th, 2019. Her replacement is underway. Decision will be coming soon.

-The librarian assistant positions has been filled by Daren Carwse. She will start training on November 18th.

Bodil's last day will be November 22, 2019.

-Adopt a Book fundraiser starts November 29th-December 30th.

**Children's Report:**

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**New Business:**

-The public forum and surveys provided a lot of feedback for the library. Ed will be organizing all of our notes and will put together a rough draft of a strategy plan for us to discuss at the next meeting.

-Santa visit-trustees will be helping with the coordination for this event. Saturday, December 7th.

-the books are here and wrapped by Bodil, Tamara gave us a list of names for possible volunteers, Chris will be putting a sign up sheet out at the front desk for help and baked goods.

-The trustees will be meeting on December 6th at 2:00 to decorate.

-John will advertise with the Valley News and will post on social media.

-Dianne will ask Julia, the Dover School music teacher if she is interested in leading carol, if not we will use recorded music? Mr. Davis not available.

-we need to find elves!

-John said that he would start preparing the budget for us to discuss. This is due before January to the town.

**Agenda for next month:**

- budget
- Strategic planning
- Santa/holiday event-discuss how that is going

**Next Meeting:**

-The next meeting will take place on Tuesday, December 3rd at 1:00

**Meeting Adjourned:** 2:45 p.m.

Respectfully Submitted,

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Ed Brookman, Chairperson

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Dianne Guminak, Secretary

These minutes are unofficial. They have not been approved by the Trustees of the DFL. Corrected minutes will be available at the library after the next regularly scheduled meeting. Public notice of these minutes have been posted at the following locations: Dover Town Clerk's bulletin board, the Dover School, West Dover Post Office, East Dover Post Office, Dover Free Library, DFL: [doverfreelibrary1913.org](http://doverfreelibrary1913.org).