

DOVER FREE LIBRARY

January 31, 2017

BOARD OF TRUSTEES MEETING

Meeting Called to Order: 5:10 PM

Present: Hillary Twining, Meredith Anton, Pat LaRosa, Kevin Stine, and John Flores

Approval of Prior Meeting Minutes: Hillary moved to accept the minutes from the meetings on 12-28-16 and 1-4-17. Pat seconded the motion. Motion passed.

Financial Report: John pointed out an error on the Fiber Optics line item. Instead of reading as \$700 under budget, it should be \$200 under budget. This is due to \$500 having been taken out of both the Capital Fund and the Fiber Optics fund. John said it has been corrected and would be reflected in next month's Financial Report.

John also mentioned that funds raised in the past during various library fundraising events were part of the reserves of the Capital Fund, which will now be returned to the taxpayers. Since these were monies that were donated specifically for the library, John suggested the creation of a "Fundraising Fund" for future donations with a fundraising code to earmark any donations so as to keep them separate from the Capital Fund going forth. The trustees agreed. John said he would talk with Randy about setting this up.

Hillary moved to accept the December Financial Reports. Meredith seconded. Motion passed.

Director's Report: John welcomed new member of the Board of Trustees, Kevin Stine. All trustees are all happy to have him!

John updated the board that the cracked window had been replaced.

John also said that the library will be hosting a "Mad Science Workshop," on Tuesday, February 21st at 6:00 PM, and that since it is a reliably well-attended program, parents should sign up their children as soon as possible.

John mentioned that Martha Reid, the Vermont State Librarian, will be leaving her post on February 17th, as it is a Governor-appointed position. John shared an email that Martha had sent to him personally, expressing her respect for John, and for the Dover Free Library as one of Vermont's exemplary libraries.

Children's Report: Tamara listed the many events that will be occurring during "Winter Break Fun Week," from February 20th – February 24th. These include "Happy Birthday

Storytime,” “Pizza Party,” “Mad Science,” a “Game Tournament,” and a “Movie Matinee.” Flyers are available.

New Business: John said a new event, “Blind Date with a Book,” will be held on Valentine’s Day/February 14th. Patrons will check out “mystery books” disguised in wrapping paper and will take them home to see if they are a “match.” Light refreshments will be served.

John said he was in the process of organizing the ‘Summer Book Discussion Program,’ as well as securing a speaker for the “Annual Dessert Social.” He said that in honor of Henry David Thoreau’s 200th birthday, John is seeking out a speaker/expert on Thoreau who gives visual presentations on the author.

Old Business: Hillary mentioned that the Board needs to conduct John’s annual review. She asked John to look back to previous years’ written evaluations so that he and the Board could develop an evaluation format as well as a review date at the next meeting.

John said he would like all board members to refresh themselves with the “Vermont’s Laws of the Public Library.” Hillary suggested the board carve out time at the next meeting -- and possibly beyond -- to discuss any areas of question that anyone might have. She said she would send everyone the link.

Next Meeting: Wednesday, February 22nd at 5:00 PM

Meeting Adjourned: 6:35 PM

Respectfully Submitted,

Hillary Twining, Chairperson

Meredith Anton, Secretary

These minutes are unofficial. They have not been approved by the Trustees of the DFL. Corrected minutes will be available at the library after the next regularly scheduled meeting. Public notice of these minutes have been posted at the following locations: Dover Town Clerk’s Bulletin Board, The Dover School, West Dover Post Office, East Dover Post Office, Dover Free Libray, DFL website: doverfreelibrary1913.org.

DOVER FREE LIBRARY

AGENDA

February 22, 2017

Present

Approval of Prior Meeting Minutes

Financial Report

Director's Report

Children's Report

New Business

Old Business

Next Meeting: _____