

Dover Free Library Minutes

Tuesday, November 10th, 2020

Present: Kevin Stine, Ed Brookman, John Flores,, Aurora Roberts and Dianne Guminak

The trustee meeting was called to order at 1:00 p.m.

Approval of Prior Minutes:

-Kevin moved to approve the October minutes. The motion was seconded by Aurora.

Financial Report:

-The financial report was motioned to be approved by Dianne and seconded by Ed.

Old Business:

-John is getting a quote from a sign-making business in Manchester, Vermont for a new sign for the library.

-Parking lot lighting-Kevin is waiting to hear back from Travis regarding this. John will also speak with Jeannette about it. The idea of having a motion sensor light on the Town Hall was brought up as a possible option.

-Air filtration- John spoke with Dave who will ask Nido's to clean the building's filtration system and put in a new filter. John will also look into possibly purchasing a HEPA unit for the children's room and community room.

Director's Report:

-The library was busy in October with a daily average of 23 patrons per day. The number of patrons was up a total of 40 patrons for the month from last year.

-Santa's visit is scheduled for December 5, 2020 from 3 to 5 pm. Andy Davis will provide the music. The staff is working on a plan to make it a COVID safe event.

-The Dover Free Library is going to be a WiFi hot spot. We were approved for installation of a new outdoor Wireless Access Point through the Vermont Public Service Department. This will provide access to WiFi within a 400 foot radius of the library.

-The board discussed the upcoming budget for 2021/2022. It will continue to be worked on this month.

-John is looking into having a winter book discussion series.

-The board voted to have the library be closed the day after Thanksgiving. It will reopen on Saturday.

--John said that he will speak with Andy McLean regarding the library helping to promote the Dover town trails-possible presentation, display at library and maps available?

-The annual Adopt-a-Book fundraiser will start on November 27th and continue through December 31st, 2020.

Children's Report:

- A total of 14 programs were held in the month of October.
- The Girl Scouts and the Teen Dungeons and Dragons Club continue to meet with good participation.
- New elementary and adult Dungeons and Dragons clubs have started. The elementary club had good participation.
- Individual Family Story time was created in late October. Families sign up for a time slot with the library.
- Santa will be planned for this coming December 5th.

New Business:

- John will draft up the next budget for 2021-2022 for the board to discuss and approve.

Next Meeting/ agenda topics for next month:

- The next meeting will be Tuesday, December 15th at 1:00.

Meeting Adjourned: 2:30 p.m.

Respectfully Submitted,

Ed Bookman, Chairperson

Dianne Guminak, Secretary

These minutes are unofficial. They have not been approved by the Trustees of the DFL. Corrected minutes will be available at the library after the next regularly scheduled meeting. Public notice of these minutes have been posted at the following locations: Dover Town Clerk's bulletin board, the Dover School, West Dover Post Office, East Dover Post Office, Dover Free Library, DFL: doverfreelibrary1913.org.