

Dover Free Library Minutes  
Monday, April 8th, 2019

**Present:** Kevin Stine, Ed Brookman, John Flores, Chris Kelly, Dianne Guminak  
The trustee meeting was called to order at 1:00 p.m.

**Public Comments:**

**Approval of Prior Minutes:**

Kevin motioned to approve the March minutes and Chris seconded the motion.

**Financial Report:**

- It was noted that the finances are good. We are at 67% of budget for the year.
- Dianne motioned to approve the finances and Chris seconded the motion.

**Director's Report:**

- It was noted that audio circulation is up significantly .
- John will be looking into speaking with Wilmington about hanging a library directional signs on the intersection of rt 100 and East Dover Road and Kevin will speak with Bob about getting them hung.
- Fundraising letters will be going out this week. The mailing labels are available now from the chamber.
- The 15th annual Poetry and Pie Eating Event will be on April 20th at noon.

**Children's Report:**

- The program was reviewed and all looks good.

**Old Business:**

- John spoke with the Vermont league of Cities and Towns and was told that the library is covered by the town for workman's compensation.

**New Business:**

- Reorganization of the board- Ed is now the chair of the trustees and Dianne is the secretary. Cynthia Cohen has resigned for personal reasons.
- John is working on reviewing the patrons copy of the lending policies for the library. He will bring this to the next meeting.
- Strategic planning will continue to be discussed at the next meeting,
- There was discussion that will continue about more community involvement. We would like to reach out to the community more...go out into the community with a questionnaire to get ideas and to share what the library does. John will be looking into creating a bookmark/brochure with information about the library hours and programs. John and the board will work on creating a questionnaire.
- There was continued discussion on the policy of no cell phone use in the library.

**Agenda for next month:**

-strategic planning, SWAT analysis, policy review develop a questionnaire for the public

**Next Meeting:**

-The next meeting will take place on Monday, May 6th at 1:00

**Meeting Adjourned:** 3:50 p.m.

Respectfully Submitted,

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Ed Brookman, Acting Chairperson

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Dianne Guminak, Acting Secretary

These minutes are unofficial. They have not been approved by the Trustees of the DFL. Corrected minutes will be available at the library after the next regularly scheduled meeting. Public notice of these minutes have been posted at the following locations: Dover Town Clerk's bulletin board, the Dover School, West Dover Post Office, East Dover Post Office, Dover Free Library, DFL: [doverfreelibrary1913.org](http://doverfreelibrary1913.org).